



ACADEMIC SENATE MEETING MINUTES

Thursday, May 10, 2012

- Present:** Reem Asfour, Mary Asher-Fitzpatrick, Paul Carmona, Guillermo Colls, Dan Curtis, Greg Differding, Michelle Garcia, Donna Hajj, Nancy Jennings, Jesus Miranda, Brad Monroe, Angela Nesta, Donna Riley, Mary Sessom, Michael Wangler
- Proxy:** Seth Slater for Barbara Pescar
- Guests:** Dr. Mark Zacovic, President, Cuyamaca College; Pat Setzer, Curriculum Committee Co-Chair; Jennifer Lewis, Interim Dean of Continuing Education and Workforce Training; Robin Steinback; Melissa Chandler

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

Michael Wangler called the meeting to order at 2pm.

There were several agenda items taken out of order for various reasons and the meeting had to be extended twice to accommodate the reports.

I. Approval of Minutes

MSP (Differding/Curtis) to approve the Senate meeting minutes from April 26, 2012.

3 abstentions

II. President's Report

A. Announcements

Information was provided about upcoming events and activities.

Discussed changes in repeatability of courses on the State Chancellors Web site which would be approved pending July review

B. College President Update

Dr. Mark Zacovic, Cuyamaca College President, provided an end of the year review and a look forward to 2012-13.

Discussion included Facilities Planning Meeting, Educational Master Plan, District Technology Plan, local technology plan to be reviewed in the fall, May 9th power outage especially as regarding Chemistry Department concerns about hazardous waste/toxic fumes and venting out of labs, retirement incentives, critical positions hiring searches.

C. District & College Council Updates

Updates were provided on discussions and actions taken at recent District & College Council Meetings.

Discussion included tentative budget proposal to be presented to Board in June, update on Budget Allocation Task Force, possibility of moving to an SB361 funding model within the District, President's Cabinet critical hire list.

III. Vice President's Report

A. SOC Committee Appointments

Nancy Jennings reported on new faculty appointments to committees.

Nancy Jennings announced the following:

- Hiring Committee for Health Center Supervisor
Donna Riley and Greg Gomez
- Search and Interview Committee for Senior Dean of Research, Planning and Institutional Effectiveness
Michael Wangler and Tammi Marshall
- Search and Interview Committee for A & R Specialist
Nicole Jones

IV. Committee Reports

A. Student Services Program Review & Planning Committee (SSPRPC)

Donna Hajj, SSPRPC Co-Chair, provided an update on committee work, including SSPRPC's final report with rankings, full-time instructional faculty & classified staff position recommendations for 2012-13, and committee discussions about future SSPRPC processes.

Discussion included SLO assessment plans relating to program review.

B. Workforce Development Committee

Greg Differding, Workforce Development Committee Co-Chair, provided an update on committee work, including development of the college's Career Technical Education (CTE) Plan for 2012-13.

Discussion included requests for changes to committees.

V. Action

A. New and Revised Board Policies and Administrative Procedures (Chapters 4 & 5)

The Senate entertained a motion to endorse the following BP/AP additions and revisions: BP/AP 4020- Program, Curriculum & Course Development; BP/AP 4025- Philosophy & Criteria for Associates Degrees & General Education; BP/AP 4102- Occupational Programs; BP/AP 4105- Distance Education; BP/AP 4225- Course Repetition; BP/AP 4260- Prerequisites & Co-Requisites; BP/AP 5010- Admissions & Concurrent Enrollment; BP/AP 5075- Course Adds & Drops; BP/AP 5500- Standards of Student Conduct.

MSU (Carmona/Monroe) to endorse the following BP/AP additions and revisions: BP/AP 4020- Program, Curriculum & Course Development; BP/AP 4102- Occupational Programs; BP/AP 4105- Distance Education; BP/AP 4260- Prerequisites & Co-Requisites; BP/AP 5010- Admissions & Concurrent Enrollment; BP/AP 5500- Standards of Student Conduct.

There was a motion by Paul Carmona and seconded by Brad Monroe to amend the action item to include recommendation to endorse that language be added 'to consult with the Senates where it applies'.

A motion to extend the meeting was made by Gregg Differding and seconded by Guillermo Colls.

B. Curriculum Board Packet

The Senate entertained a motion to approve the Curriculum Board Packet for the 2012 Spring Semester to be included in the 2012-13 Catalog.

MSU (Differding/Colls) to approve the Curriculum Board Packet for the 2012 Spring Semester to be included in the 2012-13 Catalog.

C. Basic Skills Plan

The Senate entertained a motion to endorse the college's Basic Skills Plan for 2012-13.

MSU (Curtis/Nesta) to endorse the college's Basic Skills Plan for 2012-13.

D. Committee Additions, Revisions, & Deletions

The Senate will entertain a motion to endorse the following committee additions, revisions & deletions: **Additions-** Facilities Operations Committee; **Revisions-** Environmental Sustainability Committee, Workforce Development Committee; **Deletions-** Facilities & Safety Committee, Emergency Preparedness Committee, College Accessibility Committee.

MSU (Monroe/Garcia) to endorse the following committee additions, revisions & deletions: **Additions-** Facilities Operations Committee; **Revisions-** Environmental Sustainability Committee, Workforce Development Committee; **Deletions-** Facilities & Safety Committee, Emergency Preparedness Committee, College Accessibility Committee.

VI. Information

A. Academic Senate Co-Sponsorship of Post-Commencement Reception

SOC presented a proposal for the Academic Senate to co-sponsor the 2012 Post-Commencement Reception for faculty and staff.

B. Non-credit Curriculum

Pat Setzer, Curriculum Committee Co-Chair, and Jennifer Lewis, Interim Dean of Continuing Education and Workforce Training, presented the proposed additions, revisions and deletions of Non-credit courses & programs.

The meeting was still running long at 4pm so Angela Nesta moved to extend the meeting and Mary Asher Fitzpatrick seconded it.

C. Debrief on Integrated Program Review & Planning Process

Item postponed.

VII. Announcements/Public Comment

There were no announcements or public comment

Meeting ended at 4:15pm.
Recorded by Joy Tapscott